

TO PLACE AN AD
CONTACT:
Linda Ladd
(816) 756-1850, ext 218

Key CLASSIFIED ADVERTISING

DIRECTOR FOR YOUNG ADULT AND CAMPUS MINISTRY

The Director for Young Adult and Campus Ministry is responsible for planning, directing, implementing and supervising programs and events of the Office in conjunction with goals and objectives as determined by the Diocesan Bishop and as outlined in the USCCB documents. The position is part of intergenerational ministry and is supervised by the Vice Chancellor for Evangelization and Catechesis.

The Director will be asked to continue to develop the dynamic City on a Hill Young Adult program which includes monthly Reservoir Young Adult Holy Hour, Tuesdays at the Boulevard (Young Adult Mass and Social), Theology on Tap, Catholic Challenge Sports league (with a board of directors), Bible studies and retreats, outreach opportunities and some joint activities with Hispanic ministries. This requires recruiting, training and managing a volunteer leadership team of young adults to assist in operating the program. The Director will work closely with the diocesan Youth, Hispanic ministry, Marriage and Family offices to pursue areas of mutual concern and will promote and assist where possible the diocesan Bishop Helmsing Institute which offers a three year curriculum in the Catholic faith. Special classes are set aside for young adults and part of the office responsibility is to promote these. A major responsibility is to develop and supervise campus ministry on four college campuses to insure programs, outreach and quality throughout the diocese. Goals include:

Continuing to promote and develop young adult activities in Kansas City, St. Joseph metropolitan areas as well as encouraging parishes to develop their own young adult ministry. Develop new forms of campus outreach, including Bishop Helmsing classes and other forms of catechesis at four college campuses in the diocese.

Increase the marketing effectiveness of City on Hill to include website, social media, constant contact, advertising, and personal contacts.

Reorganize and better define the responsibilities of members of the young adult leadership team.

Work with appropriate chancery personnel to develop a capital or fund raising campaign.

POSITION SPECIFICATION REQUIREMENTS

A minimum of three years experience working with young adults or equivalent ministries.

Possess a BA in Theology, Pastoral Studies or the equivalent.

Exhibit a commitment to continuing professional education.

Possess a working knowledge of *Christifideles Laici* and Theology of the Body.

Possess a commitment to personal spiritual development.

Possess a proficiency in the use of appropriate technology.

Exhibit excellent organizational, written and verbal communication skills.

Practicing Catholic faithful to the *Magisterium* of the Church.

This is a full-time position in Kansas City, Mo. Must be a practicing Catholic. Resumes should be accompanied by three letters of recommendation. Submit via e-mail to sasso@diocesekcsj.org. Please submit a second copy to stucinski@diocesekcsj.org.



INDEPENDENCE LAW FIRM

which attempts to apply Christian morality in everyday legal work is seeking a legal assistant. The successful candidate must possess: good communication skills (oral and written); typing skills; problem-solving skills; scrupulous honesty; Christian charity; professional attitude and dress; and the ability to meet deadlines. Experience in the legal profession

is strongly preferred, but interested candidates with other experiences are encouraged to apply. Salary commensurate with experience. Please send resume to The Centurion Law Office, 17201 E. 40 Highway, Ste. 207, Independence, MO 64055 by August 1.

PRINCIPAL

St. Thomas More (STM) Catholic Parish seeks a spiritual leader committed to Catholic education with excellent leadership, communication and motivation skills. STM is an elementary school for grades K-8, plus a preschool, with an enrollment of approximately 615 students and a faculty and staff of 50+. St. Thomas More is a vibrant parish of almost 2,000 households and is located in south Kansas City, Missouri in a quiet residential area. Candidates must be a practicing Catholic, have a Master's degree in education, and a minimum of three years of teaching experience in a Catholic school. Experience in administration is preferred. Applications are available by calling the Diocesan School Office at (816) 756.1850 ext 277.

ASSOCIATE SUPERINTENDENT

The Diocese of Kansas City – St. Joseph is accepting applications for the position of Associate Superintendent of Schools. This administrative position in the Catholic School Office is under the direct supervision of the Superintendent of Schools. The Associate Superintendent assists the Superintendent in carrying out supervisory and administrative responsibilities, and participates in planning and carrying out the mission of the Diocesan Catholic Schools. Please email ostrom@diocesekcsj.org for a complete job description. Applications are available online at <http://jobs.diocese-kcsj.org/> and are due by July 30, 2011.

PARISH BUSINESS MANAGER (FULL TIME)

Our Lady of Perpetual Help-Redemptorist Church

Administrator in support of the Pastor's responsibilities to the Parish

Ministerial steward of the physical, financial and personnel resources of the parish

BS in Business Administration or Accounting preferred, or 5 – 10 years business experience

Command of accounting principles and practices.

Strong interpersonal and organizational and skills.

Knowledge of record-keeping principles and database management systems

Proficient in Microsoft Office

Please visit www.redemptoristkc.org for additional details

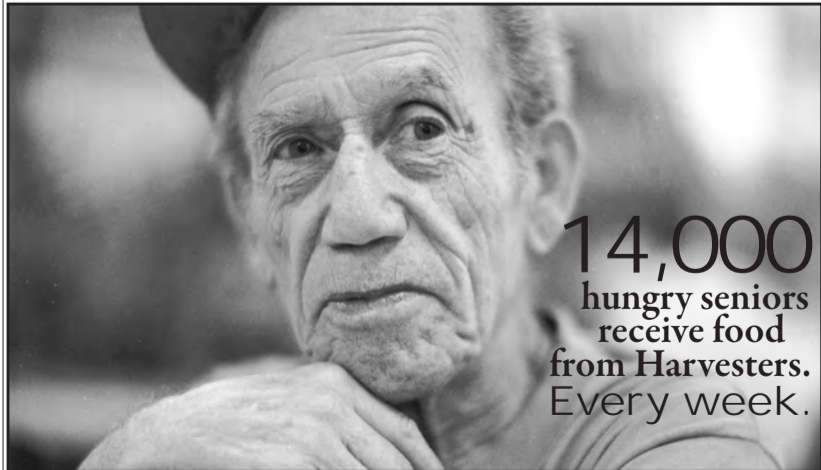
Qualified applicants should submit their resume by July 29th to olphkjob@gmail.com

ACCOUNTING MANAGER & SALES REP.

As part of our expansion program, our company is looking for Part Time Workers Account Managers and Sales Representatives. It pays \$500-\$1000 a month plus benefit and takes only little of your time. Requirements Should be: A Computer Literate, 12 Hours Access to the Internet Weekly. Must be Efficient and Dedicated. If you are Interested and Need More Information. Contact Austin Avon Email: austinavon1@hotmail.com

ASSIST SENIORS

Part time, compassionate, dependable, mature, honest individuals needed to provide non medical companionship & light housekeeping to Seniors in their home. Very rewarding work in Eastern Jackson & Cass Counties. Leave Message (816) 554-1855.



14,000 hungry seniors receive food from Harvesters. Every week.

You can help.
www.harvesters.org

